

Oak Creek Club Homeowners Association  
14505 Mary Bowie Parkway  
Upper Marlboro MD, 20774

**Elections Committee Meeting Minutes  
Wednesday July 16, 2024, @ 6:30 pm**

Pamela Rachal called the Elections Committee Meeting to order at 6:33 pm.

**Committee Members in Attendance:**

- Jessica Hill - HOA Board Secretary, Committee Member
- Pamela Rachal - Chair
- Yolanda Ricks - Secretary

**Residents in Attendance:**

- Dorian Adair
- Larry Kibler
- Suzann King

**Camp Representative:**

- Not Present

**Resident Forum:**

Larry Kibler suggested that we push to make the needed changes to the Election Materials with CAMP as well as review the Printing Vendor and Voting Vendors. Suzann King discussed adding a few changes to the Candidate Form questions to ensure the involvement of the Community and not just people who have served on Board Committees. Dorian Adair agreed with Ms. King. Pamela Rachal assured Ms. King and Ms. Adair that we want inclusivity and will include their concerns for inclusion in the questions on the Candidate Form. Yolanda Ricks explained that the Committee has been working overtime with CAMP and the HOA Board to make some changes to the Forms for this election cycle, to encourage participation by the Residents, and to advocate for encouraging participation in our elections on all available HOA platforms. Ms. Ricks also said that the Committee had been working to bring forward changes to the forms, even though CAMP management was out of the office, and in light of the very tight timelines to get ready for the HOA Elections for 2024.

**New Business:**

- 1. Review and discussion of the Election Timeline Proposed by HOA Management/CAMP on Tuesday, July 9, 2024, and need for proposed changes to the Nominating Petition and Candidate Form.**
  - Pamela Rachal discussed the 2023 Board Election Package. Jessica Hill discussed challenges with the Sundry Printing Company (used by the HOA

since 2015) for the 2023 Election process (note that Tamika Davis from CAMP sent the Elections Committee an email on July 10, 2024, indicating that CAMP got the HOA a 50% discount because of Sundry having problems with some election mailers to Oak Creek Residents after issues with printing staff changes).

**2. Discussion of Changes Made to the Nominating Petition and Candidate Form (Forwarded to the HOA Board for Approval):**

- Discussion of our unanimous vote to forward the new Nominating Petition and Candidate Form drafted by Chair, Pamela Rachal, to the Board for Approval on Friday, July 12, 2024, which was sent to the HOA Board Members via email and text message by Jessica Hill. The Elections Committee was in communication with CAMP on this issue, Moriah Benjamin and Tamika Davis (who were both out of the Office Friday, July 12, 2024).

**3. Discussion of Resident Forum and request of Residents to include questions to encourage HOA Residents to apply for Board positions who may not have had prior Board or Committee experience:**

- Pamela Rachal thanked the Resident Forum participants for their feedback and agreed to look at the Candidate Form to make some adjustments.

**4. Discussion of Feedback from the HOA Board on recommended 2024 Nominating Petition and Candidate Form.**

- The HOA Board is expected to provide feedback on the forms by July 18, 2024. Jessica Hill indicated that she is in contact with the Board and will let the Committee know their feedback.

**Old Business:**

**1. Discussion of ONR HOA Voting App and Quote:**

- The committee discussed having ONR sales representative Gabriel Campos provide a demonstration of the ONR voting/survey/access control application at the next Elections Committee Meeting, July 31, 2024, at 6:45 pm.
- Yolanda Ricks provided information on the ONR quote, which includes unlimited voting, surveys, and an access control feature (like Dwelling Live). More information on the quote will be developed by the Committee as we look forward to elections in 2025.

**2. Discussion of Additional HOA Voting/Survey Platforms:**

- Discussion of other voting platforms that could save the HOA money for the 2025 Election year, including Mentimeter and eballot.com.
- Pamela Rachal indicated that she will add an agenda item for the next meeting on July 31, 2024, to establish criteria for reviewing HOA Voting/Survey Platforms for Election 2025.

**Tasks:**

1. CAMP to provide copies to the Elections Committee of the voting documents that were sent out to Residents for the 2023 calendar year.
2. Camp to post Committee Meeting Minutes from June 26, 2024, (unanimously approved); July 10, 2024, (unanimously approved); and July 16, 2024, (still to be approved).
3. CAMP to post Committee Meeting Agendas for June 26, 2024, July 10, 2024; and July 16, 2024.
4. CAMP to inform the Committee if we will receive an HOA email address.
5. CAMP to add Committee Members to all lists, on all platforms (oakcreekclubhoa.com; Ciranet, etc.).
6. Pamela Rachal will add an agenda item for our next meeting on July 31, 2024, to establish criteria for reviewing HOA Voting/Survey Platforms for Election 2025.

**Completed Tasks:**

1. CAMP confirmed that the voting window timeframe (number of days) allowed under the current contract with Vote HOA Now is unlimited, via email to the Committee on Friday, July 12, 2024, at 2:24 pm.

**Adjournment:**

Pamela Rachal adjourned the meeting at 7:37 pm.