Oak Creek Club Homeowners Association

14505 Mary Bowie Parkway

Upper Marlboro MD, 20774

**Elections Committee Meeting Minutes**

 **Wednesday July 31, 2024, @ 6:30 pm**

Pamela Rachal called the Elections Committee Meeting to order at 6:33 pm.

**Committee Members in Attendance:**

* Jessica Hill - HOA Board Secretary, Committee Member
* Pamela Rachal – Chair
* Yolanda Ricks - Secretary

**Residents in Attendance:**

* Nathaniel Thomas
* Steve Ricks

**Camp Representative:**

* Moriah Benjamin – CAMP Asst. Manager

**Resident Forum:**
After the ONR presentation, Steve Ricks asked a question about how the ONR software/application manages a case where two residents from the same house vote in an election. ONR Representative, Christian Padilla responded and stated that whoever votes first in the household has the vote that counts, or you can opt in to vote by consent.

**Old Business:**

* + - 1. **Discussion of mailing of Call for Candidates to Oak Creek Residents:**
* Pam Rachel noted that the revised Call for Candidates letter with the new Candidate Form and Nominating Petition was mailed to residents one week early and thanked CAMP, committee members and the HOA Board for their hard work and availability in order to send out a quality mailing ahead of schedule.
	+ - 1. **Feedback on revised timelines and email from CAMP on the Oak Creek Club Annual Meeting:**
	+ Pam Rachal noted that the committee needs an email to announce the annual meeting package being mailed to residents on September 9, 2024.
	+ Pam Rachal asked if CAMP had any feedback on revised timelines voted on by the Elections Committee at the July 10, 2024, meeting. Moriah Benjamin indicated there was no objection to the timelines.
1. **Discussion of texting Oak Creek Residents on the timeframe to vote on upcoming elections:**
	* Pam Rachal discussed with CAMP the need to send out text alerts to all residents on the upcoming candidate forum and annual meeting election.

**New Business:**

* + - 1. **Presentation of the ONR HOA Voting App:**
	+ ONR sales representative Christian Padilla provided a demonstration of the ONR voting/survey/access control application.
	+ ONR supports 1000 associations, 300 of which are in Florida and a few in Maryland. ONR has conducted over 2,500 elections. The founders of ONR are all former HOA Board Presidents.
	+ Voting is available by phone, pad, computer, IOS or Android platforms. Jessica Hill asked about software security. Padilla indicated that the application is cloud based and password protected. Additionally, residents may vote by consent in the application.
	+ The platform includes unlimited surveys. There is also an ability to use the application for residents to register for pool access, and to register pets.
	+ On the administrative side, there is a dashboard to utilize voting by consent or surveys, whether electoral or non-electoral (for example, special assessments or for amendments to association documents).
	+ Moriah Benjamin asked how elections work with the ONR App if residents are delinquent. Padilla responded that Oak Creek management can use the administrative feature to create a new group and that 60 days in advance of the election is the cut off where management can mark residents as delinquent with no ability to vote. Padilla stated that management also can add delinquent residents to the report at the meeting for an election.
	+ Padilla stated that email is the primary vehicle for notification for votes.
	+ Voting stats are retained in the application. ONR is hands on for the first election. ONR can do workshops and provide pre-recorded videos on voting. Oak Creek would have a dedicated representative.
	+ Pam Rachal asked about support for the application. Padilla responded that we would have unlimited support from 9 am to 6 pm each day and remote support for election days and chat box support.
	+ Pam Rachal asked about ONR’s Competitors. Padilla indicated the Vote HOA now, which Oak Creek currently uses, charges for one election. Padilla indicated for unlimited elections in a year and for surveys is $1295. Padilla indicated that with the addition of consent voting, the app is $2000.
	+ Pam Rachal asked for a side-by-side comparison of ONR versus competitors Vote HOA Now, HOA Buddy and Election Buddy. Padilla committed to sending a one page document with comparisons.

**Tasks:**

* + - 1. CAMP to provide copies to the Elections Committee of the voting documents that were sent out to Residents for the 2023 calendar year.
			2. CAMP to inform the Committee if we will receive an HOA email address.
			3. CAMP to provide the current Vote HOA Now Invoice and Report.
			4. Camp to correct Committee Members Pam Rachal and Yolanda Ricks names on the Oakcreekclubhoa.com website and include the Elections Committee in the Committees Roster and Committee email addresses.
			5. Pam Rachal to host the Oak Creek Candidate Forum and questions from the floor.

**Completed Tasks:**

* + - 1. CAMP posted Elections Committee meeting notes.
			2. CAMP listed Elections committee members in the Oakcreekclubhoa.com website.
			3. CAMP sent out Call for Candidates to all eligible Oak Creek residents.
			4. Yolanda Ricks emailed a screen shot of the missing Elections Committee meeting notice to CAMP to ensure that our meetings are being posted in the News section of the Oackcreekclubhoa.com website.

**Adjournment:**
Pamela Rachal adjourned the meeting at 8:04 pm.

**Next Meeting:** Tuesday, August 20, 2024, at 6:30 pm.